

23 DEC 2013

\* COMMON GOOD FUND

# APPLICATION FOR FINANCIAL ASSISTANCE

ADMIN & LEGAL

## Applicant Details

Name and Address of  
Applicant/Organisation:

Telephone No:

E-mail address:

Leader Leisure Centre

Mid Row

Old Causway

Lauder

TD2 6SX

leaderleisure@hotmail.co.uk

Address to which payment should be  
made:

Leader Leisure Centre

Mid Row

Old Causway

Lauder

TD2 6SX

In 1999 a former factory building was converted into a leisure centre by the local authority and other groups and gifted to the people of Lauder. A not for profit company was formed and registered in January 1999 with the center formally opened on 13th March 2000 by HRH The Princess Royal. It has been in continuous operation ever since.

The leisure centre currently provides a comprehensive timetable of activities, including Zumba, yoga, spinning, body sculpt, boxercise, meta fit and kettlebells. It also accommodates independently operated activities such as 'guid fettle' for the over 65s, ballet for children, badminton, volleyball, football, callanetics and rugby tots. There is an extensive gym with a selection of cardiovascular and weight machines. It is well known that regular exercise is good for the health a way of controlling weight and reducing heart disease.

Provision for community health through fitness is provided across all age groups.

#### Activities

Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:

The centre also services the smaller surrounding villages and hamlets such as Oxton, Stow, Blainsie, Westruther, etc.

The building, facilities and equipment within is as when the facility was opened and is in need of modernisation, upgrade and development so that it can provide the best quality provision of facilities and activities to the community that it serves.

The purchase of this equipment will be another small step in the development of this facility

A new management committee took office in September 2013 and thus far have raised enough funds through community events, plus a small grant from a local wind farm to allow the replacement of 10 ageing spin bikes.

A proposal to obtain additional funding from a variety of external bodies to renovate, replace equipment and modernise the heating and ventilation system is currently underway, as is the production of a complete business plan with costings.

## Assistance Requested

Please indicate the sum requested and the purpose for which it will be used:

Star Trac Treadmill X 2 = £8990 inc vat

The tread mill machines are an intergral part of the gym equipment. One is now broken down whilst the other has an intermittent fault, neither can be repaired due to there age

Jordan R2 Dumbbell Set & Rack 2.5 - 30 kg = £2054.56 inc Vat

The gym has no dumbbell weights of its own but a conglomerate of heavy plates and bars that individuals have brought over the years. We should like to replace these with a functional professional kit suiabile for all abilities.

Supplied by Cardinal Sport, Edinburgh

TOTAL= £11,044.56

When will the donation be required:

Immediate

If this is a one-off project then please give the following details –

Date (s):

Estimated total cost:

Funds already raised by applicant's own efforts:

Funds raised or expected to be raised from other sources (please state sources):

### Other information

If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:

The centre has recently been in consultation with the Development Officer with Scottish Borders Council and The Bridge for there advice and support. An an application for Scottish Charitable Incorporation Organisation status has recently been submitted.

The current committee is unaware of any previous requests for assistance.

## Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed: \_\_\_\_\_

( Catriona Derrick )

Position Held: \_\_\_\_\_

Chairperson

Date: \_\_\_\_\_

20/12/2013

**Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts**

This completed form, accounts and any supporting details should be submitted to the Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds.  
Telephone 01835 825005

\* Insert name of Fund.

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Registered number  
SC192525

Leadervale Leisure Ltd

Report and Accounts

31 January 2013

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**Leadervale Leisure Ltd**

**Registered number:**

**SC192525**

**Director's Report**

The director presents his report and accounts for the year ended 31 January 2013.

**Principal activities**

The company's principal activity during the year continued to be operating a leisure centre.

**Directors**

The following persons served as directors during the year:

Peter Miller

**Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 19 September 2013 and signed on its behalf.

Peter Miller  
Director

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**Leadervale Leisure Ltd**  
**Accountants' Report**

**Accountants' report to the director of**  
**Leadervale Leisure Ltd**

You consider that the company is exempt from an audit for the year ended 31 January 2013. You have acknowledged, on the balance sheet, your responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. These responsibilities include preparing accounts that give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year.

In accordance with your instructions, we have prepared the accounts which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records of the company and on the basis of information and explanations you have given to us.

We have not carried out an audit or any other review, and consequently we do not express any opinion on these accounts.

  
Pheonix Accountancy Ltd  
Accountants

20 Scott Road  
Lauder  
Berwickshire  
TD2 6QH

19 September 2013

**Leadervale Leisure Ltd**  
**Profit and Loss Account**  
**for the year ended 31 January 2013**

	<b>Notes</b>	<b>2013</b> <b>£</b>	<b>2012</b> <b>£</b>
<b>Turnover</b>		54,853	40,944
Administrative expenses		(55,678)	(36,071)
<b>Operating (loss)/profit</b>	<b>2</b>	(825)	4,873
<b>(Loss)/profit on ordinary activities before taxation</b>		(825)	4,873
Tax on (loss)/profit on ordinary activities		-	-
<b>(Loss)/profit for the financial year</b>		<u>(825)</u>	<u>4,873</u>

**Leadervale Leisure Ltd**  
**Balance Sheet**  
**as at 31 January 2013**

	Notes	2013 £	2012 £
<b>Fixed assets</b>			
Tangible assets	3	356	475
<b>Current assets</b>			
Cash at bank and in hand		6,135	8,274
<b>Creditors: amounts falling due within one year</b>	4	-	(1,433)
<b>Net current assets</b>		6,135	6,841
<b>Net assets</b>		<u>6,491</u>	<u>7,316</u>
<b>Capital and reserves</b>			
Profit and loss account	5	6,491	7,316
<b>Shareholder's funds</b>		<u>6,491</u>	<u>7,316</u>

The director is satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The member has not required the company to obtain an audit in accordance with section 476 of the Act.

The director acknowledges his responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Peter Miller  
 Director

Approved by the board on 19 September 2013

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**Leadervale Leisure Ltd**  
**Notes to the Accounts**  
**for the year ended 31 January 2013**

**1 Accounting policies**

***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

***Turnover***

Turnover represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

***Depreciation***

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and machinery 25% reducing balance

***Stocks***

Stock is valued at the lower of cost and net realisable value.

**2 Operating profit**

This is stated after charging:

Depreciation of owned fixed assets

2013 £	2012 £
119	368

**3 Tangible fixed assets**

**Cost**

At 1 February 2012

At 31 January 2013

**Plant and  
machinery  
etc  
£**

1,499

1,499

**Depreciation**

At 1 February 2012

Charge for the year

At 31 January 2013

1,024

119

1,143

**Net book value**

At 31 January 2013

356

At 31 January 2012

475

**4 Creditors: amounts falling due within one year**

Other creditors

2013 £	2012 £
-	1,433

**Leadervale Leisure Ltd**  
**Notes to the Accounts**  
**for the year ended 31 January 2013**

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**5 Profit and loss account**

	<b>2013</b>
	<b>£</b>
At 1 February 2012	7,316
Loss for the year	(825)
At 31 January 2013	<u>6,491</u>

Leadervale Leisure Ltd  
 Detailed profit and loss account  
 for the year ended 31 January 2013

	2013 £	2012 £
Sales	54,853	40,944
Administrative expenses	(55,678)	(36,071)
Operating (loss)/profit	<u>(825)</u>	<u>4,873</u>
(Loss)/profit before tax	<u>(825)</u>	<u>4,873</u>

**Leadervale Leisure Ltd**  
**Detailed profit and loss account**  
**for the year ended 31 January 2013**

	<b>2013</b>	<b>2012</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Sales	<u>54,853</u>	<u>40,944</u>
<b>Administrative expenses</b>		
Employee costs:		
Wages and salaries	19,276	15,166
Motor expenses	7	-
	<u>19,283</u>	<u>15,166</u>
Premises costs:		
Rates	797	814
Light and heat	8,841	6,271
Cleaning	645	1,080
	<u>10,283</u>	<u>8,165</u>
General administrative expenses:		
Telephone and fax	698	658
Stationery and printing	608	-
Insurance	1,480	1,475
Repairs and maintenance	2,324	1,765
Depreciation	119	368
Sundry expenses	1,067	599
	<u>6,296</u>	<u>4,865</u>
Legal and professional costs:		
Accountancy fees	1,560	1,845
Advertising and PR	176	20
Other legal and professional	18,080	6,010
	<u>19,816</u>	<u>7,875</u>
	<u>55,678</u>	<u>36,071</u>